



Columbia County Public Works

PO Box 5
415 N Guernsey Ave
Dayton, WA 99328
(509) 382-2534

Office Use Only

Permit No.	_____
Road Name	_____
Road No.	_____
Fee Paid?	_____

RIGHT-OF-WAY UTILITY ACCESS \$100 or **APPROACH PERMIT \$100**

Issue new address? Y N

(Fee payment required prior to approval or inspection process)

Name of Applicant _____

- Legal Owner
- Authorized Agent

Mailing Address _____

(Must have declaration of authority signed by owner)

Phone _____ Email _____

Site Address / Parcel No. _____

Road Name _____ Mile Post _____

Type: Residential Agricultural Commercial Private Road

Estimated time for completion of work: _____ Location marked by applicant: Y / N

Estimated start date: _____ (Applicant to provide 3-days notice)

- Attachments: Site Plan Declaration of Authority (if Req'd)
- Landowner's Maintenance Agreement (if Req'd)

Applicant agrees to accept a permit subject to the terms and conditions of the Columbia County Policy to make payment of applicable fees and charges, to perform the work in strict compliance with the provisions enumerated and that they have read and will adhere to the general provisions applicable as contained on within this application packet.

Applicant Signature _____ Date _____

OFFICE USE ONLY	
Approved by _____	Date _____
(County Engineer)	



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 Road Class. _____

RIGHT-OF-WAY ACCESS / APPROACH PERMIT STIPULATIONS

STANDARD CONSIDERATIONS

Req. Sight Distance: Left _____ Right _____
 Existing Sight Distance Left _____ Right _____

Culvert Req. Not req. Already installed

Road Sign Req. Not req. Already installed

ADDITIONAL REQUIREMENTS AND SPECIFICATIONS

o Special Conditions _____

FINAL REVIEW

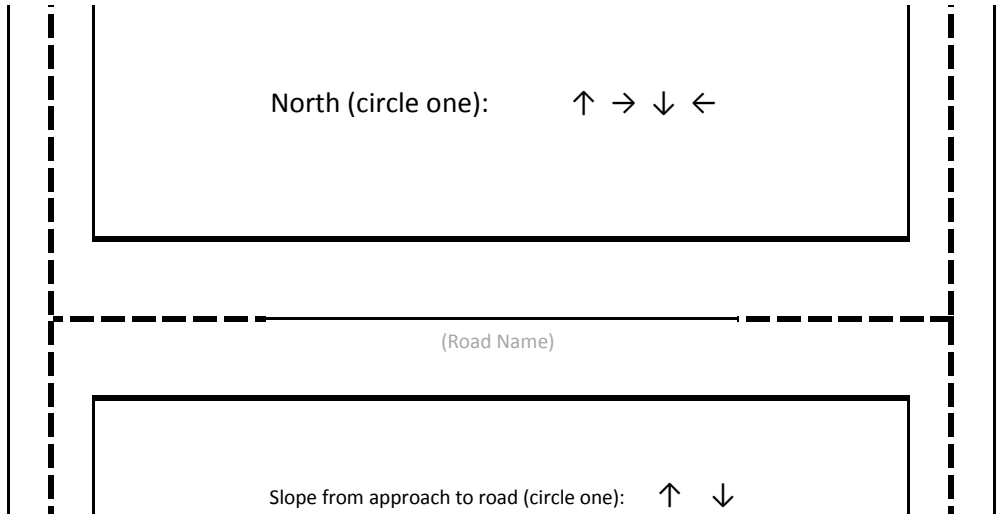
Approved BY _____ Date _____
 (Road Operations Supervisor)

SITE PLAN WORKSHEET



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Fee Paid?	_____



Nearest Cross Road Left: _____
Distance: _____

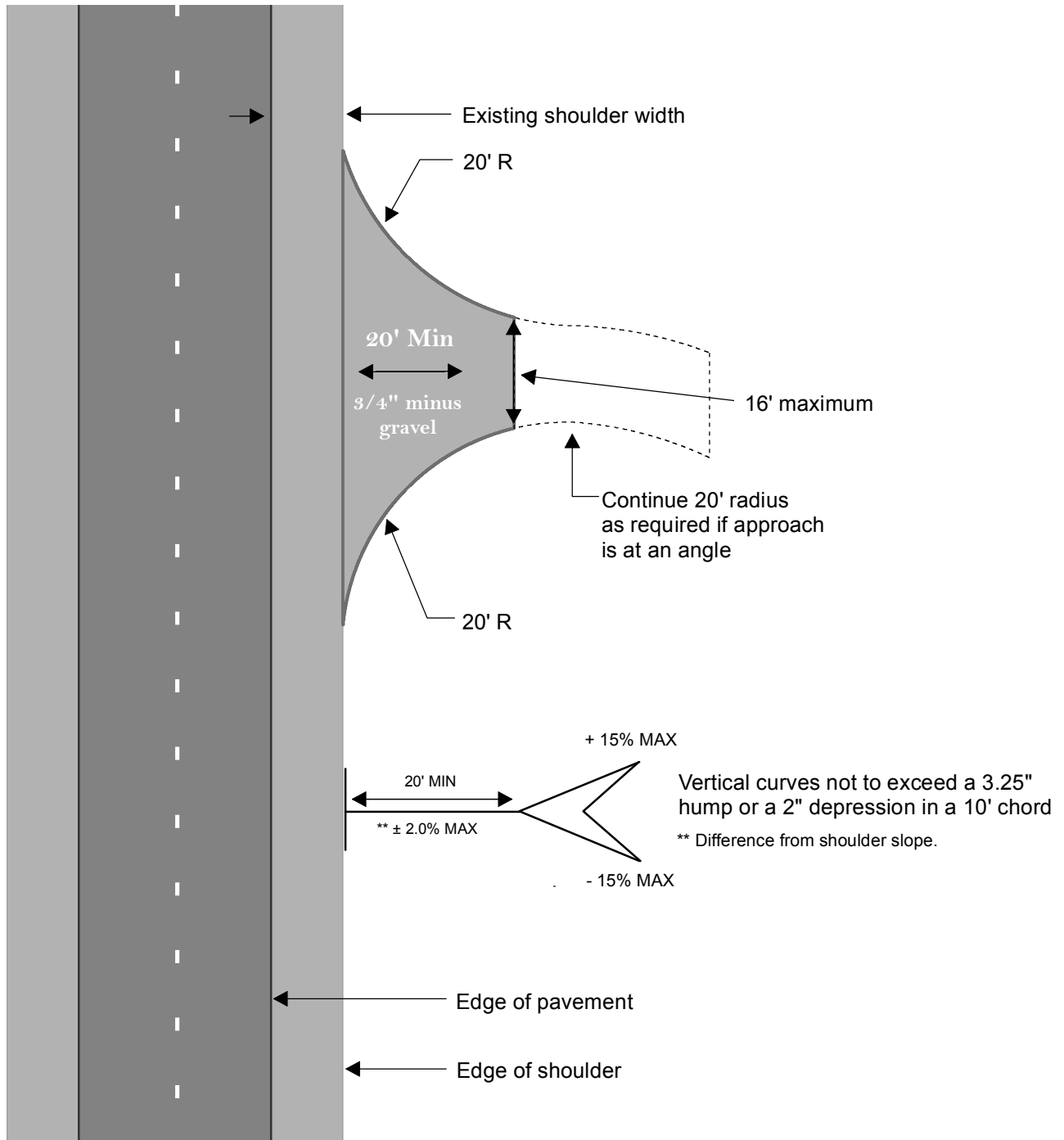
Nearest Cross Road Right: _____
Distance: _____

Existing ditch Yes No

○ Add'l Information _____ _____ _____ _____ _____

COLUMBIA COUNTY ENGINEER DESIGN STANDARD FOR RESIDENTIAL ROAD APPROACH

PERMIT GRANTEE: _____ DATE: _____



INSTRUCTIONS FOR APPLICANTS

Applicants for permits to access the county right-of way, occupy county right-of-way with utilities, or holders of granted franchise rights contemplating work upon, along, over, under, or above any county road, bridge, wharf, trestle, public place, street, avenue, or alley on property in the County shall first file with the County Engineer their application to do such work.

Such applications shall be accompanied by drawings if required by the County Engineer. Drawings shall be to a working scale, showing positions and location of work. Names or number and width of roads, streets, etc., showing their location in plats, or subdivisions of sections, township and range, showing the relative position of such work to existing utilities constructed, laid, installed or erected upon such roads, streets or public places.

The applicant shall specify the type of construction by submitting plans showing the class of material and the manner in which the work is to be accomplished. All such materials and equipment shall be of the highest quality and the manner of excavation, fills, construction, installation, erection of temporary structures, traffic turnouts, road obstruction, barricades, etc., shall meet with provisions of the County Policy, and shall require approval of the County Engineer. Signing, barricades, and traffic control in the vicinity of the work shall strictly conform to provisions of "The Manual on Uniform Traffic Control Devices for Streets and Highways". The applicant shall pay to the County all applicable fees and charges prescribed in the adopted Public Works fee schedule.

PERMIT CONDITIONS

1. The petitioner, designated herein as the "Grantee", their successors and assigns, shall have the right and authority to enter upon the right of way of the County road, street, alley, public place or structure as indicated on the approved permit application, for the purpose of doing such work as applied for, and approved by the County.
2. The location, type of work, materials and equipment used, manner of erection or construction, safeguarding of public traffic during work or after doing same, mode of operation and manner of maintenance of project petitioned for, shall be approved by the County Engineer prior to start of work and shall be subject to inspection of the County Engineer so as to assure proper compliance with the terms of this permit.
3. The Grantee shall commence work within 30 days after the granting of this permit, if at the end of six (6) months after date of granting same the Grantee shall have not completed the installation, then the rights herein conferred shall cease and terminate.
4. The Grantee shall leave all roads, streets, alleys, public places, and structures after installation and operation or removal of utility, in as good and safe condition in all respects as same were in before commencement of work by Grantee.
5. In case of any damage to any roads, streets, public places, structures or public property of any kind on account of said work by the Grantee, the Grantee will repair said damage at their own sole cost and expense within 30 days of notice.
6. The County Engineer, his/her agents or representatives may do, order, or have done any and all work considered necessary to restore to a safe condition any street, alley, public place, or structure which is in a condition dangerous to a life or property resulting from the Grantee's facility or its installation as permitted herein, and upon demand the Grantee shall pay to the County all costs of such work and material.
7. If at any time the County deems it advisable to widen, grade, regrade, pave, improve, alter, or repair any road, street, public place or structure, the Grantee upon written notice by the County Engineer, his representative or agents, will at this own sole cost and expense, raise, lower, change, move, or reconstruct such installations to conform to the plans of work contemplated or ordered by the County.
8. If upon written notice by the County Engineer the Grantee fails to relocate any portion or the entire project as granted under this permit, the County, its agents or representatives may do any work at the cost and expense of the Grantee, and all costs to remove or reconstruct same, shall be borne by the Grantee.
9. All such changes, reconstruction or relocation by the Grantees shall be done in such manner as will cause the least interference with any of the County work and shall be subject to the same provisions which control an original installation. The County shall in no way be held liable for any damage to the Grantee by reason of any such work by the County, its agents or representatives, or by the exercise of any rights by the County upon road, streets, public places or structures in question. The Grantee shall have twenty-four (24) hours written notice by the County Engineer or his representatives or agents of any blasting contiguous to the Grantee's permit rights in order that he may protect his interests.
10. This grant or privilege shall not be deemed or held to be an exclusive franchise, nor prohibit the County from granting other permits or franchise right of like or other nature to other public or private utilities, nor shall it prevent the county from using any of its road, streets, public places, for any and all public use, or affect its jurisdiction over all or any part of them.
11. All the provisions, conditions, regulations, and requirements herein contained shall be binding upon the successors and assigns of the Grantee and all privilege of the Grantee shall inure to such successors and assigns as if they were specifically mentioned.
12. The County Engineer may revoke, annul or terminate this permit if Grantee fails to comply with any or all of its provision, requirements or regulations as herein set forth or through willful or unreasonable neglect, fails to heed or comply with notices given them or if the work herein permitted is not installed or operated and maintained in conformity herewith or at all.
13. The Board of County Commissioners may at any time, change, amend, modify, amplify, or terminate any of the conditions herein enumerated so as to conform to any state statute or county regulations pertaining to the public welfare, safety, healthy or highway regulations as are, or may hereinafter be enacted, adopted or amended, etc. The Board may terminate this permit if Grantee fails to comply with any such changes.
14. Grantee by accepting this permit agrees to notify and check with all utilities regarding their installations before commencing work, together with private property owners when such property is liable to injury or damage through the performance of such work and the applicant shall make all necessary arrangements relative to the protection of such work, and the applicant shall make all necessary arrangements relative to the protection of such property and/or utilities. Call before you dig to have utilities identified! Call 1-800-424-5555.
15. In accepting this permit the Grantee, their successors and assigns agrees to protect and save harmless the County from all claims, actions or damages of any kind and description which may accrue to or be suffered by any person or persons, corporation or property by reason of the performance of any such work, character of materials used or manner of installation, maintenance and operation or by the improper occupancy of rights-of-way or public place or public structure and in case any such suit or action is brought against said County for damages arising out of or by reason of any of the above causes, the Grantee, their successors or assigns will upon notice to him or them or commencement of such action defend the same at this or their sole cost and expense and will fully satisfy any judgement after said suit or action shall have finally been determined if adversely to the county.