



**Columbia County Planning &  
Building Department**  
114 South 2<sup>nd</sup> Street  
Dayton, WA 99328  
509-382-4676

## DEMOLITION PERMIT APPLICATION

Residential

Garage/Shed

Commercial

**JURISDICTION PERMIT FOR:**

COLUMBIA COUNTY

CITY OF DAYTON

TOWN OF STARBUCK

PROJECT LOCATION	
<b>SITE ADDRESS</b>	
<b>TAX PARCEL #</b>	

APPLICANT	<input type="checkbox"/> OWNER <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> OTHER: _____	
<b>Name:</b>		<b>Day Phone</b>
<b>Mailing Address:</b>		
<b>E-mail:</b>		<b>Cell Phone</b>
PROPERTY OWNER		
<b>Name:</b>		<b>Day Phone</b>
<b>Mailing Address:</b>		
<b>E-mail:</b>		<b>Cell Phone</b>
CONTRACTOR	<input type="checkbox"/> YES <input type="checkbox"/> N/A	
<b>Name:</b>		<b>Day phone</b>
<b>Mailing Address:</b>		
<b>E-mail:</b>		<b>Cell Phone</b>
<b>Contractor License #</b>		<b>Expiration Date</b>

PERSON PERFORMING THE WORK
<input type="checkbox"/> I am currently registered and properly licensed as a CONTRACTOR or SPECIALITY CONTRACTOR as defined under RCW 18.27.010 and 18.27.110 and am legally qualified to perform the work sought by this permit; or <input type="checkbox"/> I am an AUTHORIZED AGENT of the property owner and all work will be done by a properly licensed contractor or a specialty contractor as defined under RCW 18.27.010 and 18.27.110 and is legally qualified to perform the work sought by this permit; or: <input type="checkbox"/> I am EXEMPT from the requirements of the Contractor Registration laws, per RCW 18.27.090, and will abide by all provisions and conditions of the exemption as stated. I will do all of my own work or use all registered and licensed contractors and/or specialty contractors in connection with the work to be performed under the permit applied herein.
<b>Signature:</b> _____ <span style="float: right;"><b>Date:</b> _____</span>
<b>Print Name:</b> _____
<small>For information about Contractor Licensing and Registration Requirements, please contact the Washington State Department of Labor &amp; Industries at 1-509-735-0100 (or) <a href="http://www.lni.wa.gov/">http://www.lni.wa.gov/</a> (or) <a href="http://lni.wa.gov/TradesLicensing/Contractors/HireCon/default.asp">http://lni.wa.gov/TradesLicensing/Contractors/HireCon/default.asp</a></small>

**PAYMENTS:** Make check payable to Columbia County Treasurer or pay with credit card at <https://bit.ly/2XdO1T7>  
(minimum \$2 or 2.5% fee applies)

REQUIRED DOCUMENTS & IMPORTANT INFORMATION	
<input type="checkbox"/> <b>Site Plan</b> <ul style="list-style-type: none"> <li>Clearly depict buildings to be demolished as well as those that will remain on site.</li> <li>Note any critical areas including wetlands, streams or other waterbodies, floodplain</li> </ul> <input type="checkbox"/> <b>Right of Way Permit:</b> if work is being completed from or equipment/materials are being stored in ROW.	<input type="checkbox"/> <b>Contact these agencies if additional permitting is Required (see attached info sheet).</b> <ul style="list-style-type: none"> <li>Ecology Eastern Regional Office (509) 329-3400</li> <li>Labor &amp; Industries (509) 735-0100</li> </ul> <input type="checkbox"/> <b>Call Before You Dig at 811</b> <input type="checkbox"/> <b>A historic structure or object 50 years or older, structure on the National Register of Historic Places, or listed as contributing or non-contributing resources (Dayton Ord. 5-18.37), require a 14-day historic review period regardless of the building's condition.</b>
<input type="checkbox"/> <b>SEPA Checklist,</b> if applicable	

PROJECT INFORMATION	Description of Work:
<b>Square feet of building to be demolished:</b>	<b>Where will materials be disposed of?</b>

APPLICANT CERTIFICATION
<p>* I certify that I am the <b>owner</b> of the property described above (or) the owner(s) <b>authorized agent</b> and I have been given express permission by the owner(s) of the property to submit this application for permit and that I am authorized by the owner(s) of this property to perform the work for which the application is made and I comply with the requirements of the Washington State Contractors Act, per RCW 18.27. I certify that to the best of my knowledge, the information submitted in support of this permit application is true and correct. I understand that issuance of this permit does not remove the owner's responsibility for compliance with local, state or federal laws regulating construction, land use or environmental laws.</p>
<p><b>Signature of Applicant:</b> <i>Owner (or) Authorized Agent</i></p> <p style="text-align: right;"><b>Date:</b></p>
<p><b>Print Name:</b></p>
<p><b>NOTICE:</b> <i>An application for a permit for any proposed work shall be deemed to be abandoned 180 days after the date of filing unless an application has been pursued in good faith or a permit has been issued.</i></p>

STAFF USE ONLY			
<b>SEPA Exempt</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Citation:</b>	<b>Shoreline</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Wetland</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Other</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Name:</b>
<b>NOTES:</b>			



## DEMOLITION PERMITS

### What are demolition permits?

The purpose of this brochure is to provide an overview of the demolition permit requirements.

Demolition permits are required to assure that your site is left in a safe, sanitary condition and that the structure is removed from the Assessor's property tax rolls.

Demolition may be done by an owner; any contractor hired for a demolition must be licensed by the State of Washington.

### What information will be necessary to complete the application?

- Parcel number of the proposed site.
- Legal description of the proposed site.
- A site plan depicting buildings to be demolished as well as those which will remain also including any critical areas, wetlands, streams, or other waterbodies, shorelines, etc.

### How long will it take to process the application?

Most applications will be approved immediately. However, the complexity and location of a proposed demolition such as those adjacent to waterbodies could require extra precautions and may require additional review time.

### How much will the demolition permit cost?

Fees for processing the permit and providing inspections for the project shall be charged at the rate specified in department fee schedules. Please refer to the current fee schedule or consult with department staff.

### What requirements must be met once the permit is approved?

- Utilities. Contact the appropriate utility companies to have water, gas and electricity properly disconnected before starting the demolition (**Call Before You Dig** (1 (800) 424-5555 or 811)).
- Dust/asbestos/demolition permits. Dust control, an asbestos survey, and demolition notification are required by the **Ecology Eastern Regional Office** ((509) 329-3400).

The **Washington State Department of Labor and Industries** ((509) 735-0100) also requires asbestos removal notification. Contact these agencies for their specific requirements. Asbestos surveys must be conducted by Asbestos Hazardous Emergency Response Act (AHERA) inspector prior to undertaking a renovation or demolition project and asbestos removal must be performed by certified asbestos workers.

- Site clean up
  - ✓ Remove all floors, foundations, footing, basement and retaining walls, down to 18 inches below grade. Basement sections below this level must be broken into pieces not more than 8 inches in any dimension.
  - ✓ Fill excavations and other cavities with non-combustible, inorganic material smaller than 8 inches and cover with dirt or gravel so that broken concrete is not exposed.
  - ✓ Remove all sewage from existing cavities and fill with earth, sand, gravel and rocks no larger than 8 inches. Fill wells with gravel and rocks no larger than 8 inches or install a concrete cap (lined wells only) of sufficient size and weight that it cannot easily be removed.
  - ✓ Grade site so that surface is smooth and water will not run off to public rights-of-way or private property. Be sure grading conforms to existing neighboring grades on all sides of

lot. Temporary Erosion and Sediment Control measures may be required.

- √ During demolition use water to control and reduce dust and its impact on neighboring properties.
- √ Leave the site clean and in safe condition.

### **Other Brochures that may be helpful**

**BP-4 Permit Fee Schedule**

**BP-35 Underground Storage Tank Abandonment & Removal**

### **For more information or an appointment contact:**

Columbia County  
Planning & Building Department  
114 S. Second St.  
Dayton, WA 99328  
(509) 382-4676  
[www.columbiaco.com/index.aspx?nid=69](http://www.columbiaco.com/index.aspx?nid=69)